

Appendix I

PAY APPEALS COMMITTEE

Delegation of Function

The Governing Body shall establish a Pay Appeals Committee to deal with all appeals against pay decisions.

Clerking

The meeting of the Pay Appeals Committee should be minuted.

Membership

This is not a standing Committee of the Governing Body, therefore has no permanent membership. When required to convene, the Panel will have a minimum of three members of the Governing Body, none of whom shall be the Head or a staff governor, or a governor who attended the Pay Committee meeting that took the decision being appealed.

The Headteacher may attend all proceedings of the Pay Appeals Committee for the purpose of providing information and advice (except where the appeal is in respect of his/her own salary, where s/he will attend for the purposes of making his/her case).

Quorum

Three Governors

Terms of Reference

- To determine formal appeals against pay determinations in accordance with the Appeals Procedure set out in the Pay Policy.