



**SHENFIELD  
HIGH SCHOOL**

# Provider Access Policy

2025

Ratified by Full Governing Body on:	October 2025
Review Date :	October 2026

## **Rationale**

High quality careers education and guidance in school is critical to young people's futures. It helps to prepare them for the workplace by providing a clear understanding of the world of work including the routes to jobs and careers that they might find engaging and rewarding. It supports them to acquire the self-development and career management skills they need to achieve positive employment destinations. This helps students to choose their pathways, improve their life opportunities and contribute to a productive and successful economy.

As the number of apprenticeships rises every year, it becomes increasingly important that all young people have a full understanding of all the options available to them post-16 and post-18 including wider technical education options such as T-Levels and Higher Technical Qualifications.

## **Commitment**

Shenfield High School is committed to ensuring there is an opportunity for a range of education and training providers to access students, for the purpose of informing them about approved technical education qualifications and apprenticeships. Shenfield High School is fully aware of the responsibility to set students on the path that will secure the best outcome which will enable them to progress in education and work and give employers the highly skilled people they need. That means acting impartially, in line with the statutory duty, and not showing bias towards any route, be that academic or technical.

Shenfield High School endeavours to ensure that all students are aware of all routes to higher skills and are able to access information on technical options and apprenticeships (The Department of Education, July 2021: "Baker Clause": supporting students to understand the full range of education and training options, and the Provider Access Legislation, January 2023).

## **Aims**

Shenfield High School's policy for access to other education and training providers has the following aims:

- To develop the knowledge and awareness of our students of all career pathways available to them, including technical qualifications and apprenticeships.
- To support young people to be able to learn more about opportunities for education and training outside of school before making crucial choices about their future options.
- To reduce drop out from courses and avoid the risk of students becoming NEET (Young people not in education, employment or training).

## **Student Entitlement**

Shenfield High School fully supports the statutory requirement for students to have direct access to other providers of further education training, technical training and apprenticeships. The school will comply with the new legal requirement to put on at least six encounters with providers of approved technical education qualifications or

apprenticeships. This will be done in assemblies, social sciences lessons, workshops and by providers attending careers events at the school.

## **Development**

This policy has been developed and is reviewed annually by the Careers Leader and Line Manager (Assistant Headteacher responsible for Careers Education) based on current good practice guidelines by the Department for Education.

## **Links with other policies**

It supports and is underpinned by key school policies including those for Careers Education, Safeguarding, Equality and Diversity, and SEND.

## **Equality and Diversity**

Access to other providers is available and promoted to allow all students to access information about other providers of further education and apprenticeships. Shenfield High School is committed to encouraging all students to make decisions about their future based on impartial information.

## **Requests for access**

Requests for access should be directed to Mrs S Wood, Careers Lead / Coordinator. Mrs Wood may be contacted by telephone or email, [s.wood@shenfield.essex.sch.uk](mailto:s.wood@shenfield.essex.sch.uk) , tel 01277249213.

## **Grounds for granting requests for access**

Access will be given for providers to attend during school assemblies, timetabled Social Sciences lessons, and Careers or Rasing Aspirations events that Shenfield High School is arranging.

## **Details of premises or facilities to be provided to a person who is given access**

Shenfield High School will provide an appropriate room or assembly hall to be agreed. All rooms have computers, projectors and screens provided. Computer rooms can also be arranged. The Careers Lead will organise this, working closely with the provider to ensure the facilities are appropriate to the audience. Appropriate safeguarding checks will be carried out. Providers will be met and supervised by a member of the Careers Team who will facilitate.

## **Live/Virtual encounters**

Shenfield High School will consider live online encounters with providers where requested, and these may be broadcast into classrooms or the school assembly hall. Technology checks in advance will be required to ensure compatibility of systems.

## **Parents and Carers**

Parental involvement is encouraged, and parents may be invited to attend the events to meet the providers. Please see appendix to various providers who have attended the

school and destinations of previous pupils following completing their education at our school.

## **Management**

The Careers Lead coordinates all provider requests and is responsible to her senior management line manager.

## **Complaints Procedure**

Any complaints about this policy should be raised to Mr A Cooke, Senior Leader in charge of Careers, email: [a.cooke@shenfield.essex.sch.uk](mailto:a.cooke@shenfield.essex.sch.uk). Mr A Cooke will raise the complaint to Ms C Costello, Headteacher of Shenfield High School.

## **Monitoring review and evaluation**

The Policy is monitored and evaluated annually via the Governing Body.

Policy Coordinator: Mrs S Wood

Policy Reviewed: September 2025

## **Appendix**

### **Providers who have been invited into Shenfield High School to date include:**

Chelmsford College  
South Essex College  
Pearson College London - Escape Studios  
Writtle College  
New City College  
USP College  
MEPA College  
Stanstead Airport part of Harlow College  
Colchester Institute  
Barking and Dagenham College  
First Intuition  
Halls of Ivy Hair Academy  
The Light Bulb Company  
Central Training Group  
ITECH Learning Technology  
AIM Apprenticeships Group  
Choice Training Ltd  
BT Apprenticeships  
Debut Academy  
Eden Training – Childcare/H&SC  
QA Apprenticeships

### **Destinations of previous pupils from Shenfield High School include:**

We are very proud of the destinations our pupils have gone on to. These include:

- Higher Education at a wide range of universities such Cambridge University, Anglia Ruskin University, Bristol University, University of Kent, University of East Anglia, Nottingham University and Loughborough University.
- Further Education at specialist colleges such as Fashion Retail Academy and West Ham Academy
- Vocational Courses at colleges including Chelmsford College, Barking and Dagenham College, New City College, Southend Essex College, Writtle College, Harlow College, Palmers College, Epping College and Havering College
- Apprenticeships are secured across a range of industries. Recent examples include Legal and General, AIG Insurance, JP Morgan, Lloyds of London, BP, ODI Events and Gravitas Recruitment.