



# SHENFIELD HIGH SCHOOL

Student Support: Wellbeing Lead

Information for candidates

L E A R N I N G F O R L I F E

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# SHENFIELD HIGH SCHOOL

## Student Support : Wellbeing Lead

**Required as soon as possible**

**37 hours per week, term time plus inset days and three weeks holiday working**

**Scale 7 – Point 19 to 24 £27,852 to £31,099 plus £663 outer London fringe allowance – Pro Rata £26,305 to £29,301**

We are seeking a skilled and compassionate pastoral practitioner to support those students who struggle to consistently engage with their secondary education. The successful candidate will be someone who is likely to have experience of working with young people in a pastoral or safeguarding capacity; it is also probable that they will have the knowledge and understanding of the common and emerging barriers that our young people can face but also the often conflicting challenges that schools face in supporting these students.

The school is conveniently located close to Shenfield mainline station on the line into London Liverpool Street and home to the eastern terminus of the new cross rail Elizabeth Line.

If you would like an informal discussion about this position, please contact the HR Manager Mrs Whordley [k.whordley@shenfield.essex.sch.uk](mailto:k.whordley@shenfield.essex.sch.uk). Pre-application visits are encouraged.

The Governing Body is committed to safeguarding and promoting the welfare of children and young people and expects all staff to share in this commitment. This appointment is subject to an enhanced disclosure check and positive references.

Please enclose a letter (maximum of 2 sides of A4) with your application form that describes how your experience and skills fit the job and person specifications.

- Closing date for applications: 9<sup>th</sup> June 2023 (midday)

**For an application form please visit our website or contact our HR Manager Mrs Whordley [k.whordley@shenfield.essex.sch.uk](mailto:k.whordley@shenfield.essex.sch.uk)**



# JOB DESCRIPTION

Shenfield High School is committed to creating a diverse workforce. We'll consider all qualified applicants for employment without regard to sex, race, religion, belief, sexual orientation, gender reassignment, pregnancy, maternity, age, disability, marriage, or civil partnership.

<b>Title of Post:</b>	<b>Student Support: Wellbeing lead</b>
<b>Responsible to:</b>	Assistant Headteacher: Behaviour and Standards
<b>Purpose:</b>	Engage with students and their families to provide early intervention for wellbeing and mental health  Support the wider working practice of pastoral and intervention processes alongside the student support team
<b>Liaison with:</b>	Parents, Students, Teaching staff, Support staff, External agencies
<b>Hours of Work:</b>	37 Hours per week 8.00 am until 4.00pm (8.00 am to 3.30pm on Fridays)
<b>Salary Scale:</b>	

## **Main duties and responsibilities:**

- To work collaboratively with the student support team to provide bespoke support and intervention for wellbeing and mental health
- To co-ordinate and provide appropriate group intervention for targeted students in terms of their welfare and wellbeing, including self-esteem, relationships, anger and resilience
- To provide 1:1 provision in the targeted support of mental health and wellbeing
- To support the Pastoral team in parental liaison around specific individuals, including meeting support, home visits and telephone meetings
- To lead a bespoke vertical tutor group, providing activities and discussions aimed at setting the student in a learning mode for the day, exploring wellbeing issues and giving clear advice and educational guidance

- To enable a safe, calm working space in which specific students can complete academic studies in an alternative learning space
- To support wider staff in the management and implementation of strategies that support wellbeing.
- To ensure that interventions allow young people to thrive and access learning, maximising progress
- To monitor the academic progress of specified vulnerable students, supporting this through liaison with other stakeholders
- To provide an alternative social time space for specified students based on vulnerability and need
- To assist the safety of all students by echoing the schools culture of safeguarding through practice and effective training
- To exhibit a skill set and professional demeanour that safely supports students in moments of crisis
- To assist and improve the attendance of students with attendance difficulties based on mental health and emotional difficulties, such as anxiety based avoidance
- To support the reintegration of students who have experienced emotionally based school avoidance
- To monitor the day to day attendance of specified individuals and groups of vulnerable young people, informing wider school attendance and safeguarding processes
- To assess the wellbeing needs of students and ensure key information is planned for and implemented within care plans
- To participate fully in weekly student support meetings with key staff, alongside regular line management and supervision support sessions
- To maintain effective record keeping for student intervention

# ABOUT US

Shenfield High School is a standalone 11-18 Academy with a comprehensive ethos and a commitment to high academic standards supported by a significant investment in pastoral care and wellbeing.

We have over 1500 students on roll including more than 300 students in our sixth form; this year we have received over one thousand applications for 240 places in year 7 in September 2023.

We offer a broad and rich curriculum from years 7 to 13 with a full commitment to the traditional academic, creative and the physical. Our reputation for sport, both elite and recreational and for our creative arts is second to none for a state comprehensive school. Through the efforts of our highly engaged staff the curriculum runs strongly through into the extracurricular with clubs and activities offered in all areas.



## Extra Curricular

“The secret of success is to be ready when opportunity comes...”

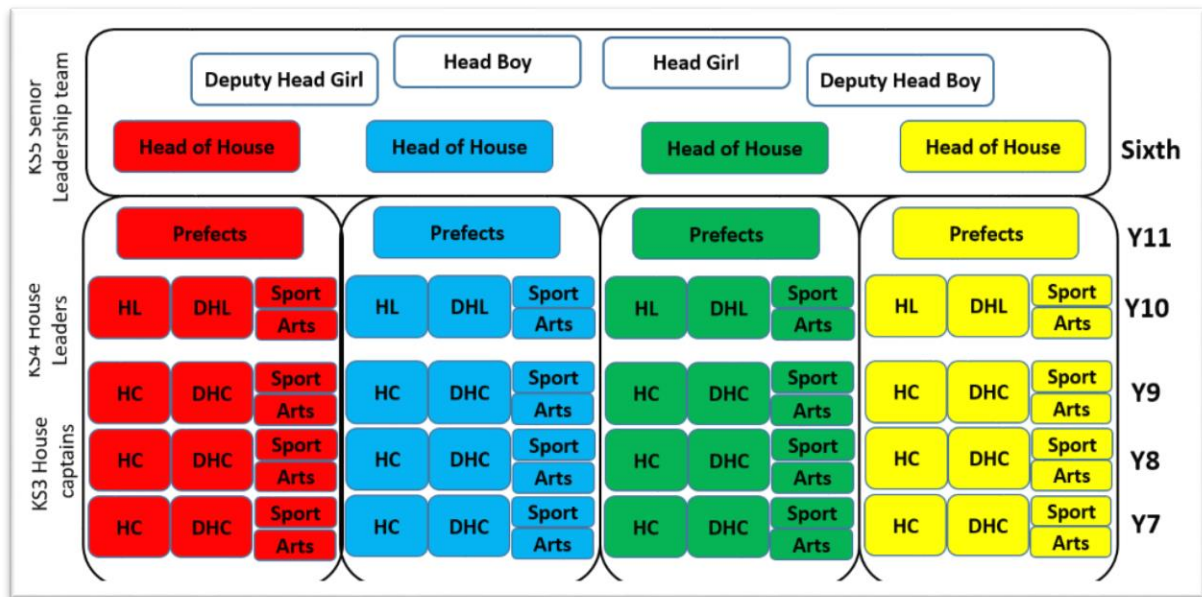
The whole school community has devoted significant time in the past two years revisiting the school values and the House System.



SHENFIELD  
HIGH SCHOOL

RESPECTFUL  
RESPONSIBLE  
READY

Our school values form the basis of our behaviour and rewards policies and underpin our school culture whilst our House System forms the scaffold for our student leadership structure.



Student Leadership is no more evident than in our very own Combined Cadet Force (CCF). Our contingent is affiliated with the Royal Anglian Regiment and is the largest school contingent in the country outside of fee paying schools.



Our greatest asset is our staff, ‘Team Shenners’. The majority of our teaching staff are very experienced and committed to Shenfield High School and they are complimented by a group of newer entrants to the profession who bring fresh ideas and energy to the school. The teaching team works hand in hand with the highly qualified and experienced support staff who are integral to the daily functioning of the school.

The new Deputy Headteacher for Behaviour and inclusion will work most closely with our large pastoral and safeguarding teams together with our SEND team who are very ably led by the school’s SENCo. The school’s investment in student wellbeing speaks to our inclusive ethos.

Shenfield High School is a strong community of staff, students, and their parents. Parents are very supportive of the school and recognise the uniqueness of some of the opportunities their children are afforded by attending the school.

As a standalone academy it is our governing body that works in partnership with the Headteacher and senior team in setting the strategic direction of the school. Our governors come from a variety of backgrounds and professions and are very supportive of the school.